Course Information Form (CIF)

Course Code: BUS 252

Course Title: Business Work Experience II

Department: Business/Computer Science and Technologies
PCS Code: 1.2 - Occupational/Technical Instruction
CIP Code: 52.9998
Repeatability: 0

Effective Date: Summer 2026

Credit Hours

Catalog Notation: 0-20-2
Credit Hour Distribution:

Lecture: 0	Lab: 20	Clinical: 0	**Total: 2**

General Course Information

Catalog Description

Students obtain 300 hours of work experience in job environment that expands experiences gained from BUS 250. Training experiences developed by the employer and instructor.

General Course Objectives

Students gain experience in applying academic concepts to their work environment.

Minimum Placement Levels

English	Reading	Math
None	Placement out of CCS 099	None

Prerequisites

Credit in BUS 250

Methods of Evaluation

Students must be working. They must submit weekly reports of hours worked on the job, and complete the required number of hours by the end of the semester. Assignments and/or projects that will help student apply academic concepts to their job will be assigned in conjunction with student's supervisor, guiding the student to a better understanding of "real world" experience.

Instructional Materials and Additional Supplies

None.

Course Content

General Learning Outcomes (GLOs)

- Creativity and Innovative Thinking: Students will design, present, and interpret materials, information, and ideas in innovative ways.
- Critical Thinking and Information Literacy: Students will demonstrate the ability to evaluate perspectives, evidence, and implications, and to locate, assess, and use information effectively.

Course Segments and Student Learning Outcomes

Course Segment	Learning Outcomes	Lecture Hours	Lab Hours	Clinical Hours
Work Hours at Job	1. Attend orientation in the job and working processes for the industry selected. 2. Perform duties as assigned by supervisor, applying classroom experiences to the industry selected. 3. Evaluate work experience site as a learning environment. 4. Obtain completed evaluation forms from supervisor critiquing performance.	0	300	0

Total Contact Hours

Lecture Hours	Lab Hours	Clinical Hours
0	300	0