Course Information Form (CIF)

Course Code: ESL 060

Course Title: Communication Skills for Beginning English Speakers

Department: Adult Education and Workforce Development
Effective Date: Summer 2026
PCS Code: 1.9 - English as a Second Language
CIP Code: 32.0109
Repeatability: 3

Credit Hours

Catalog Notation: 1-0-1 through 13-0-13
Credit Hour Distribution:

Lecture: 13	Lab: 0	Clinical: 0	**Total: 13**

General Course Information

Catalog Description

Development of essential reading, writing, listening, and speaking skills needed by non-native speakers of English in order to function in daily life at the workplace and as a U.S. resident. Requires literacy in first language.

General Course Objectives

Development of essential reading, writing, listening, and speaking skills needed by non-native speakers of English in order to function in daily life at the workplace and as a U.S. resident. Requires literacy in first language.

Minimum Placement Levels

English	Reading	Math
None	None	None

Prerequisites

None

Methods of Evaluation

Pre- and post-test scores on the CASAS, quizzes, tests, out-of-class assignments, class participation.

Instructional Materials and Additional Supplies

STEP FORWARD Introductory Level
STEP FORWARD Level 1

Course Content

General Learning Outcomes (GLOs)

- Communication: Students will demonstrate the ability to read, write, listen, and speak effectively.
- Reasoning and Inquiry: Students will demonstrate the ability to solve problems using deductive reasoning and logic, quantitative reasoning, or the scientific method.

Course Segments and Student Learning Outcomes

1 credit hour option

Meet requirements from previous credit hour group plus:

Course Segment	Learning Outcomes	Lecture Hours	Lab Hours	Clinical Hours
Self Assessments	1. Identify strengths and weaknesses and establish individualized learning goals and plans. 2. Plan, with instructor, instructional resources in the areas of reading, writing, and math, which will assist in improving basic literacy skills. 3. Utilize resources such as Burlington for customizable learning as well as demonstrate knowledge of basic computer skills.	15	0	0

2 credit hour option

Meet requirements from previous credit hour group plus:

Course Segment	Learning Outcomes	Lecture Hours	Lab Hours	Clinical Hours
Fundamentals	1. Apply basic phonics rules; utilize resources to improve fluency and decoding skills. 2. Identify basic sentence structure, subject, verb, and object, and distinguish different types of sentences. 3. Read and write whole numbers.	15	0	0

3 credit hour option

Meet requirements from previous credit hour group plus:

Course Segment	Learning Outcomes	Lecture Hours	Lab Hours	Clinical Hours
Decoding	1. Use decoding skills to increase fluency and vocabulary. 2. Demonstrate the ability to write in complete sentences. 3. Apply basic addition and subtraction rules.	15	0	0

4 credit hour option

Meet requirements from previous credit hour group plus:

Course Segment	Learning Outcomes	Lecture Hours	Lab Hours	Clinical Hours
Competencies	1. Demonstrate increase in reading skills as evidenced by gains on post-test. 2. Diagram sentences and utilize a daily journal to practice writing skills. 3. Demonstrate competency in basic math operations of addition, subtraction, multiplication, and division.	15	0	0

5 credit hour option

Meet requirements from previous credit hour group plus:

Course Segment	Learning Outcomes	Lecture Hours	Lab Hours	Clinical Hours
Enhancements	1. Demonstrate knowledge of basic skills needed in areas of reading, writing, and mathematics to advance to low-intermediate level, NRS levels 3-4 (217-238). Post-test results will document increase in reading skills.	15	0	0

6 credit hour option

Meet requirements from previous credit hour group plus:

Course Segment	Learning Outcomes	Lecture Hours	Lab Hours	Clinical Hours
Enhancements	1. Demonstrate knowledge of basic skills needed in areas of reading, writing, and mathematics to advance to low-intermediate level, NRS levels 3-4 (217-238). Post-test results will document increase in reading skills.	15	0	0

7 credit hour option

Meet requirements from previous credit hour group plus:

Course Segment	Learning Outcomes	Lecture Hours	Lab Hours	Clinical Hours
Enhancements	1. Demonstrate knowledge of basic skills needed in areas of reading, writing, and mathematics to advance to low-intermediate level, NRS levels 3-4 (217-238). Post-test results will document increase in reading skills.	15	0	0

8 credit hour option

Meet requirements from previous credit hour group plus:

Course Segment	Learning Outcomes	Lecture Hours	Lab Hours	Clinical Hours
Enhancements	1. Demonstrate knowledge of basic skills needed in areas of reading, writing, and mathematics to advance to low-intermediate level, NRS levels 3-4 (217-238). Post-test results will document increase in reading skills.	15	0	0

9 credit hour option

Meet requirements from previous credit hour group plus:

Course Segment	Learning Outcomes	Lecture Hours	Lab Hours	Clinical Hours
Enhancements	1. Demonstrate knowledge of basic skills needed in areas of reading, writing, and mathematics to advance to low-intermediate level, NRS levels 3-4 (217-238). Post-test results will document increase in reading skills.	15	0	0

10 credit hour option

Meet requirements from previous credit hour group plus:

Course Segment	Learning Outcomes	Lecture Hours	Lab Hours	Clinical Hours
Enhancements	1. Demonstrate knowledge of basic skills needed in areas of reading, writing, and mathematics to advance to low-intermediate level, NRS levels 3-4 (217-238). Post-test results will document increase in reading skills.	15	0	0

11 credit hour option

Meet requirements from previous credit hour group plus:

Course Segment	Learning Outcomes	Lecture Hours	Lab Hours	Clinical Hours
Enhancements	1. Demonstrate knowledge of basic skills needed in areas of reading, writing, and mathematics to advance to low-intermediate level, NRS levels 3-4 (217-238). Post-test results will document increase in reading skills.	15	0	0

12 credit hour option

Meet requirements from previous credit hour group plus:

Course Segment	Learning Outcomes	Lecture Hours	Lab Hours	Clinical Hours
Enhancements	1. Demonstrate knowledge of basic skills needed in areas of reading, writing, and mathematics to advance to low-intermediate level, NRS levels 3-4 (217-238). Post-test results will document increase in reading skills.	15	0	0

13 credit hour option

Meet requirements from previous credit hour group plus:

Course Segment	Learning Outcomes	Lecture Hours	Lab Hours	Clinical Hours
Enhancements	1. Demonstrate knowledge of basic skills needed in areas of reading, writing, and mathematics to advance to low-intermediate level, NRS levels 3-4 (217-238). Post-test results will document increase in reading skills.	15	0	0

Total Contact Hours

Lecture Hours	Lab Hours	Clinical Hours
195	0	0